



CITY OF WILLIAMSBURG

MEMORANDUM

TO: Planning Commission

DATE: August 24, 2004

SUBJECT: Comprehensive Plan Schedule – Calendar Year 2004

With the four public forums coming up soon, it is time to discuss where we are in the Comprehensive Plan process, and whether or not adjustments should be made to our schedule for the remainder of the calendar year. It is most important that we have our facts and presentations together for the next four public forums, since they cover some of the most critical areas of the Comprehensive Plan update. The public forums are on the Richmond Road Neighborhood Focus Area, the Jamestown Road Neighborhood Focus Area, the Center City Area, and the Commercial Corridors.

I feel that additional time is needed to put together the data and analysis needed for these meetings, and suggest moving the Richmond Road Neighborhood Focus Area and Jamestown Road Neighborhood Focus Area meetings from September 23 and 29 to October 13 and 19. The Center City and Commercial Corridors meetings would be rescheduled for early November. This postponement would also allow the presentation prior to the public forums of the population and economic analysis that is being prepared by the Hampton Roads Planning District Commission. Preliminary information on population and economy will be presented at the September 13 work session.

I would see the schedule for the remainder of 2004 as follows:

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|-------------------------|---|
| September 13, 3:30 p.m. | Discussion of preliminary population and economic data by the Hampton Roads Planning District Commission, and continued discussion on the public forum formats. |
| October 4, 3:30 p.m. | Population and Economic Analysis prepared by the Hampton Roads Planning District Commission, and finalize details for the October public forums. |
| October 13, 6:30 p.m. | Richmond Road Neighborhood Focus Area Public Forum, Community Building. |
| October 19, 6:30 p.m. | Jamestown Road Neighborhood Focus Area Public Forum, Community Building. |
| October 25, 3:30 p.m. | Discussion of issues raised at the October Public Forums. |
| November 4, 6:30 p.m. | Center City Area Public Forum, Community Building |

Comprehensive Plan Schedule – Calendar Year 2004

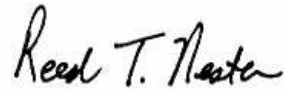
September 3, 2004

Page 2

November 18, 6:30 p.m. Commercial Corridor Public Forum, Community Building

Nov. 22 or 29, 3:30 p.m. Discussion of issues raised at the November Public Forums

December 13, 3:30 p.m. Discuss public facilities with City Department Heads

A handwritten signature in black ink that reads "Reed T. Nester". The signature is written in a cursive, flowing style.

Reed T. Nester, AICP
Planning Director